

March 19<sup>th</sup>, 2020

**Re: Asphalt Plant Operations**

Dear Clients,

In light of the COVID-19 pandemic, we are aware that customers of Forest Paving may have questions regarding our intentions and capacity to service customers. This letter has been written to address those questions.

Our asphalt plant is currently on a repair and maintenance schedule. As such, we are not producing any Hot Mixed Asphalt (HMA) at this time. We anticipate being ready to service customers with HMA products beginning April 6<sup>th</sup>.

In the meantime, we are currently open on limited hours from 8am-3pm during the day for aggregate customers. Please call ahead to our plant for more information – **905-761-1006**.

As the COVID-19 pandemic is a rapidly evolving situation, the above time estimates may change. Please visit our website – [www.forestgroup.ca](http://www.forestgroup.ca) – for more information and updates or feel free to call ahead to our plant using the number above.

Assuming that there are no government mandated shutdowns, we plan to continue to operate our plant as we would normally, though reduced hours may be possible depending on the demand for HMA. We've also put some measures in place, including the following:

1. All visits, scheduled or not, **must** be rescheduled in the following cases:
  - a. If you have been diagnosed with COVID-19, or;
  - b. If you have been in contact with anyone that has been diagnosed with COVID-19, or;
  - c. If you have a fever, cough, diarrhea, or difficulty breathing, or;
  - d. If you have been in contact with someone with the symptoms described above, who has travelled anywhere outside of Canada in the last 14 days, or;
  - e. If you have travelled anywhere outside of Canada in the last 14 days.

\*\*\*Under no circumstances should you enter the building if you say "yes" to any of the above\*\*\*

2. If the above is not applicable, all visitors that enter the asphalt plant scale house **must** only enter the scale house for the purpose of conducting business.
3. All visitors **must** observe necessary distancing and hygiene protocols that are in place in our offices, including:
  - a. Attempt to maintain at least 1m between you and others.
  - b. Be diligent in your personal hygiene and wash your hands frequently.
  - c. Avoid touching your face, mouth, nose and eyes with unwashed hands.
  - d. Avoid shaking hands.
  - e. Cover your mouth and nose with your arm while coughing or sneezing.

We thank you for your continued understanding and cooperation. Feel free to contact us with any questions.

Regards,

Forest Paving Team.

**Forest Contractors**  
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24hr Emergency Service  
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